



**PRADHAN MANTRI AWAS YOJNA  
VADODARA MUNICIPAL CORPORATION**  
[www.vmc.gov.in](http://www.vmc.gov.in)



**WALK- IN - INTERVIEW**

The following Individuals / Professionals possessing required qualifications for the following positions (on contractual basis) for the requirements of City Level Technical Cell (CLTC) for "Pradhan Mantri Awas Yojana (PMAY)" may walk in for the personal interview to be conducted for preparation of selection/ waiting list for the following contractual posts on 18/07/2024, Thursday at Sardar Patel Planetarium, Kamati Baug, Vadodara are requested to remain present at 09:00 am for document & form verification. The interview shall be conducted at 10:00am.

**(1) Municipal / Civil Engineer (No. of post : 02)**

<b>Qualification and Experience</b>	<ul style="list-style-type: none"><li>➤ Post graduate or graduate degree in Engineering with specialization in Public health engineering or diploma in Engineering.</li><li>➤ At least 3 years of experience in procurement, design, and supervision of infrastructure works.</li><li>➤ Ability to assist ULBs to set standards and procedures for ensuring quality and monitoring compliances.</li><li>➤ Prior experience as municipal engineer will be an added advantage.</li><li>➤ Fluency in local language essential.</li></ul>
<b>Roles and Responsibilities</b>	<ul style="list-style-type: none"><li>➤ Identify and adapt green innovative technologies, good construction practices, disaster resistant construction, and area specific design etc. to suit the local requirements.</li><li>➤ Recruitment of quality consultants for preparation of city plan of action, DPR and ensure timely submission of the documents in coordination with the Municipal Engineer in State Level Technical Cell.</li><li>➤ Provide technical support in associating with technical institutes on design and supervision of infrastructure works and ensure good quality assurance.</li><li>➤ Assess the training needs in engineering and assist ULBs to access quality training on site or at recognized centers of excellence.</li><li>➤ Review the City Plan of Actions and DPRs for precision and detail and provide feedback as necessary.</li><li>➤ Support ULB to report with precision on progress of construction and utilization of funds under HFA.</li><li>➤ Any other related tasks that may be entrusted upon by the head of ULB.</li></ul>
<b>Type of Appointment</b>	Contractual
<b>Emoluments</b>	Up to Rs.40,000/-fixed per month considering the educational Qualification /working experience & performance of the candidate during the personal interview.

**(2) MIS Expert (No. of post : 01)**

<b>Qualification &amp; Experience</b>	<ul style="list-style-type: none"><li>➤ Post graduate/graduate/diploma in Computer Science/ Electronics or MCA/PGDCA.</li><li>➤ 3-5 years of work experience in government / semi govt/ autonomous organization/private company of repute.</li><li>➤ Experience in software development and database management.</li><li>➤ Fluency in local language essential.</li></ul>
<b>Roles and responsibilities</b>	<ul style="list-style-type: none"><li>➤ Coordinate the data entry and file uploads into systems to be used by Urban Local Body (ULBs) on a regular basis.</li><li>➤ Prepare detailed formats and ensuring the data entry in the desired MIS application.</li><li>➤ Set up systems for measuring and monitoring and reporting progress of the projects.</li><li>➤ Prepare quarterly progress report and submit the same to SLNA through ULB.</li><li>➤ Any other related tasks that may be entrusted upon by the head of CLTC.</li></ul>
<b>Type of Appointment</b>	Contractual appointment.
<b>Emoluments</b>	Up to RS 35,000/- fixed per month considering the educational qualification /working experience & performance of the candidate during the personal interview.

**(3) IEC Expert (No. of post : 01)**

<b>Qualification &amp; experience</b>	<ul style="list-style-type: none"><li>➤ Graduate/ diploma in Mass Communication / Public relations/ Journalism/Social Work/Development.</li><li>➤ Experience in advocacy management preferably in urban sector.</li><li>➤ 3-5 years of experience in conducting knowledge management activities and preparation of IEC strategy.</li><li>➤ Knowledge and experience of government systems and procedures.</li><li>➤ Fluency in local language essential.</li></ul>
<b>Roles and responsibilities</b>	<ul style="list-style-type: none"><li>➤ Provide support to the ULBs in preparation and execution of IEC/ knowledge management strategy.</li><li>➤ Ensure generation of reports and publications as required for the program based on appropriate research and data analysis.</li><li>➤ Provide inputs in documentation and dissemination of best practices in the sector and its dissemination to various stakeholders involved in the HFA Mission.</li><li>➤ Support state to prepare media plan and it' s analysis.</li><li>➤ Assist in advertisements and outreach campaigns of the ULBs.</li></ul>
<b>Type of Appointment</b>	Contractual appointment.
<b>Emoluments</b>	Up to RS 35,000/- fixed per month considering the educational qualification /working experience & performance of the candidate during the personal interview.

The interested candidates fulfilling qualifications should remain present for the personal interview with the application in prescribed application form, uploaded on website of Vadodara municipal corporation [www.vmc.gov.in](http://www.vmc.gov.in), detailed advertisement is also uploaded on above official website. Candidate should bring all necessary certificates & documentary proof, ID proof (original + two attested copies) during interview. A candidate who knowingly or willfully furnishes incorrect or false particulars or suppresses necessary information will be disqualified and if appointed he/she will be liable to be dismissed from service without any prior notice.

PRO No. 185/24-25

Dy. MUNICIPAL COMMISSIONER (A)