

How to apply a license for Restaurant?

Step 1: Refer to Login/Signup manual for creating a login ID on foodlicensing.fssai.gov.in

Step 2: Click on License/Registration and Apply for License/Registration on the left Menu.

The screenshot shows the FSSAI dashboard. On the left is a dark green navigation menu with options: Dashboard, License/Registration, Renewal, Modification, Surrender / Transfer, Annual Return, Inspection, and Quarterly Return for Exporters. The main content area is titled 'Dashboard' and features three colored boxes: 'Incomplete Application' (blue), 'Submitted Applications with Successful Payment' (red), and 'Issued' (green). Below these are two sections: 'Incomplete Applications-License' and 'Incomplete Applications-Registration Certificate'. Each section contains a table with columns: Sl.No., Company Name, Reference No., Address, Application Type, License Category, Last Updated On, and Action. Both tables show 'No Record Found'. A note at the bottom states: 'Note:- Incomplete applications on which action has not been taken for more than 30 days will be deleted automatically.'

Step 3: Select the State and Read the Note before proceeding.

The screenshot shows the 'Select Kind of Business' form. It has a title 'Select Kind of Business' and a sub-header 'Select the state where premises is located for which License/Registration will be obtained.' Below this is a dropdown menu labeled 'Select State'. A red note reads: 'Note: Each location will be issued separate license (except transporter where one license will be issued for all vehicle of a single transporter/ business). In case FBO is operating in more than one state, he has to obtain one additional Central License for Head office/ registered office and separate license for each location as per Capacity/Turnover (State/ Central License)'. A blue note below it states: 'A Food Business Operator (FBO)'s premise shall have only one FSSAI License or Registration on which any number of kind of businesses (KoB) can be endorsed.'

Step 4: Read the Group Heads of Kind of Business. If your food business premise lies in Airport/Seaport or Indian Railways' Station or Central Govt. Agencies, select the Restaurant from these Group Heads. Otherwise, select the Restaurant from Other Business Group Head.

The screenshot shows a horizontal bar with twelve radio buttons for selecting a business type: Manufacturer, Relabeller, Other Businesses, Airport/Seaport, Indian Railways, Central Govt. Agencies, Importers, Exporters, Mid-Day Meal, E-Commerce, Head Office, and Konkan Railway. Below the bar is a note: 'If manufacturing/processing Dairy products, Vegetable Oil, Meat Products, Novel Food products and all food processing units including repackers.'

Step 5: Choose the right Radio Button according to turnover of your food business and Proceed to fill application.

The screenshot shows the 'Restaurants' selection screen. It has a title 'Restaurants' and a description: 'Restaurant is a type of food service operation which prepares, serves food and drinks to customers in exchange for money. Meals are generally served and eaten on the premises, but many restaurants also offer take-out and food delivery services, and some offer only take-out and delivery.' Below the description are three radio buttons for selecting a turnover range: 'Turnover greater than 20 crores', 'Turnover upto 20 crores', and 'Turnover up to 12 lakhs/annum'.

Step 6: Fill all the mandatory fields as shown in Form B. Please fill the communication details with caution as all the communication made by the authority will be done to the mentioned contact details viz Mobile No. or Email Id etc.

Fill Application Details

Form "B" : Application for License / Renewal of license under Food Safety and Standards Act, 2006

[Premises Detail](#) | [Product Selection](#) | [Communication Details](#) | [Required Document](#) | [Payments](#)

Name of Company/Organization*

Address of Premises for which license is being applied

Address * State

District * Sub-District *

Pincode *

GST No.(If any)
 PAN No.(If any)
 CIN No.(If any)

[Save & Next](#) [Cancel](#)

Fill Application Details

Form "B" : Application for License / Renewal of license under Food Safety and Standards Act, 2006

[Premises Detail](#) | [Product Selection](#) | [Communication Details](#) | [Required Document](#) | [Payments](#)

Premises Address: 123 Baker Street, Bardez, North Goa, Goa, 122016 Company Name: XYZ Restaurant

Kind of Business	License Category	Eligibility
Restaurants	State License	Turnover upto 20 crores

Restaurants

S.No.	Food Product Category	Action
1	01 - Dairy products and analogues, excluding products of food category 2.0	Delete
2	08 - Meat and meat products, including poultry and game	Delete
3	99 - Substances added to food	Delete
4	07 - Bakery products	Delete
5	05 - Confectionery	Delete
	<input type="text" value="Select Food Category"/>	Save & Add

[Previous](#) [Save & Next](#)

Premises Detail

Product Selection

Communication Details

Required Document

Payments

Premises Address: 123 Baker Street, Bardez, North Goa, Goa, 122016

Company Name: XYZ Restaurant

Kind of Business	License Category	Eligibility
Restaurants	State License	Turnover upto 20 crores

Registered Address

Address * 123 Baker Street State * Goa
 District * North Goa Pincode * 122016

Correspondence Address

Same as Registered Address Yes No

Address * 123 Baker Street State * Goa
 District * North Goa Pincode * 122016

Contact Information

Telephone No 078965431 Fax
 Mobile No * 0789654315 Email * a@b.com

Step 7: Upload the relevant set of documents.

Premises Detail

Product Selection

Communication Details

Required Document

Payments

Premises Address: 123 Baker Street, Bardez, North Goa, Goa, 192101

Company Name: New Company

Kind of Business	License Category	Eligibility
Restaurants	State License	Turnover upto 20 crores

S.No.	Document Description	Upload Document(s) (Max File Size:2MB,type:pdf,jpeg,jpg,png)
1	Form IX: Nomination of Persons by a Company alongwith the Board Resolution. Click here to Download in English Click here to Download in Hindi	Choose File No file chosen Upload
2	Blueprint/layout plan of the processing unit showing the dimensions in metres/square metres and operation-wise area allocation	Choose File No file chosen Upload
3	List of Directors/Partners/Proprietor/Executive Members of Society/Trust with full address and contact details	Choose File No file chosen Upload

Step 8: Pay the fee with available modes and submit the application.

Fill Application Details

Form "B" : Application for License / Renewal of license under Food Safety and Standards Act, 2006

Premises Detail **Product Selection** **Communication Details** **Required Document** **Payments**

Premises Address: 123 Baker Street, Bardez, North Goa, Goa, 192101 Company Name: New Company

Kind of Business	License Category	Eligibility
Restaurants	State License	Turnover upto 20 crores

Total Amount: Rs. 6000

Demand Draft Cash Razorpay Treasury Challan

[Preview Application](#) [Previous](#)

Step 9: After successfully completing the payment, a receipt will be generated with a 17-digit reference number which can be used for future reference.

Application Receipt

 Directorate of Food and Drugs Administration
(Govt. of Goa)
Licensing and Registration System V3.0 

Receipt

Reference No : 3200123100000771 Date : 23-01-2020

Name of Company/Organization : qqqqqqqqqq

Premises Address : qqqqqq, North Goa, Goa-111111

Kind of Business : Dairy units

Category of License : Registration

Fee Paid : Rs 200 (2 Year(s))

Note: FSSAI does not contact applicants over telephone for License/Registration. Queries relating to License/Registration are only raised online. License related complaints may be reported at helpdesk - 1800112100 and licensing@fssai.gov.in.

[View/Print License Application](#)

[Print](#) [Cancel](#)

Step 10: User can track the status of application through the Homepage i.e. foodlicensing.fssai.gov.in

The screenshot displays the homepage of the Food Safety and Standards Authority of India (FSSAI). At the top left, the FSSAI logo is accompanied by the text 'FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA' and 'Ministry of Health and Family Welfare, Government of India'. In the center, the 'FoSCoS Food Safety Compliance System' logo is visible. On the top right, there are logos for '15 YEARS OF CELEBRATING THE MARKET' and 'Eat Right India'. Below these logos, a navigation bar includes links for 'Home', 'About FoSCoS', 'FSSAI', 'User Manual', 'Login', and 'Sign Up'. The main content area features two search bars: 'Standardized Food Products' and 'Eligibility of your food business'. Below the search bars is a horizontal menu with four buttons: 'Track Application Status' (highlighted with a red border), 'FBO Search', 'How to Apply', and 'Application Processing'. The 'Track Application Status' button is positioned on a green background. Below the menu, there are two input fields: 'Enter Application Reference No.' and 'Enter Captcha Code'. The 'Enter Application Reference No.' field contains the text 'Enter Application Reference No.'. The 'Enter Captcha Code' field contains the text '151080' and a refresh icon. A blue 'Submit' button is located to the right of the captcha field. At the bottom of the page, there is a video player showing a meeting in progress. The video player has a play button and a pause button in the bottom right corner.